



Government of West Bengal
Directorate of Forests
Office of the Principal Chief Conservator of Forests, Head of Forest Force
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No. 6427 / CS/2M-1069/(14)

Dated: 28-09-2018

To : All DFOs/DCFs/DFDs/CFs/CCFs
(Territorial/Wildlife/Silviculture/Soil Conservation)
Directorate of Forests, West Bengal

Sub : Monitoring and Supervision of Works of Forest Directorate -Reg
Ref : PCCF (HoFF) Of/O No. 07-50/PCCF/14 Dated 10-07-2014

Sir/Madam,

In pursuance to the desires of the Hon'ble Chief Minister, West Bengal to have institutionalized monthly and daily monitoring and supervision of works of Forest Directorate, it was ordered that every Divisional Unit of the Directorate shall submit a monthly monitoring report in an approved format every month within the 14th day of the succeeding month.

With reference to the same, repeated directions were issued for timely submission of these reports from this Office from time to time. Also, for the ease of submission of the report an online format has also been designed now and uploaded on our website. In spite of the same it is quite disappointing to note that till date no report has been received from any Unit as reflected in the online report from 15th July 2018 onwards. It is further a matter of concern that some Units are noted to be defaulting since 15th April 2018 onwards (Copy of List enclosed) and have not submitted a single report for any month in this Financial Year.

It is a matter of concern and the matter is noted as serious lapse of the defaulting Units. It is directed that the Report of all the defaulting Units should be submitted within 3rd October 2018 for all the pending periods without any further delays whatsoever.

This may be treated as Top Priority and for immediate compliance and Circle incharge would further report compliance of their respective Divisional Units.

Yours Sincerely,

(N.K. Pandey, IFS)
PCCF & HoFF/WB

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Position of Submission of Monthly Monitoring Report by CCF/CF as per order No.07-
50/PCCF/14 dtd.10th July'14 & Due date 20th of every Month.

Month -->	15th Apr.'18 to 15th May.'18	15th May.'18 to 15th Jun.'18	15th Jun.'18 to 15th Jul.'18	15th Jul'18 to 15th Aug.'18	15th Aug'18 to 15th Sep.'18	15th Sep'18 to 15th Oct.'18	15th Oct'18 to 15th Nov.'18	15th Nov'18 to 15th Dec.'18
CCF/CF/DFO								
CCF Hill Circle.								
Kurseong Dn.								
Darjeeling								
NTEP								
CCF Northern Circle								
Baikunthapur								
Jalpaiguri								
Coochbehar								
CCF Western Circle								
Jhargram Divn		√						
Medinipur Divn								
Rupnarayan								
Kharagnur								
Purba Medinipure								
CCF Central Cir								
Bankura (N)								
Bankura (S)		√	√					
Panchet S.C.								
Jt. DIF.S.B.K.								
24-Parganas (S)								
24-Parganas (N)								
CF W.L (North)	√	√	✓	✓				
Wild Life-I (Daj W.L)	√	√	✓	✓				
Wild Life-II (Garuma)	√	√	✓	✓				
WL III (Jaldapara)	√	√	✓	✓				
CCF & ED BTR								
DEF B.T.R (E)		√						
DEF B.T.R (W)								
CCF & ED STR								
DEF S.T.R								
CF Wildlife (HQ)								
Wildlife (HQ)								
CF Soil (N) Circle								
Jalpaiguri Soil (North)								
Kalimpong Soil								
Kurseong Soil								
CCF South West	√	√						
Kansabati (North)	√	√						
Kansabati (South)	√	√						
Purulia	√	√						
Extra Forestry	√	√						
CF Parks & Gardens	√							
P & G (North)	√							
U.R.F.	√							
Howrah S.F.	√							
CCF South East		√						
Burdwan		√						

Month ->	15th Apr.'18 to 15th May.'18	15th May.'18 to 15th Jun.'18	15th Jun.'18 to 15th Jul.'18	15th Jul.'18 to 15th Aug.'18	15th Aug.'18 to 15th Sep.'18	15th Sep.'18 to 15th Oct.'18	15th Oct.'18 to 15th Nov.'18	15th Nov.'18 to 15th Dec.'18
Birbhum		√						
Durgapur		√						
Nadia- Murshidabad		√						
CF North West								
Raiganj S.F								
Siliguri S.F								
Malda		√						
Jalpaiguri S.F.								
CF (Research)								
Silvi (Hill)								
Silviculture (N)								
Silviculture (S)								
CF (WP&GIS)								
Working Plan (N)	√	√						
Working Plan (S)-I								
Working Plan (S)-II								
CF (Dev.)								
F.T.C.								
WBF School (Dowhill)								
CF Monitoring								
M & Ev. (North)								
M & Ev. (South)								
CF Admin. Pub. & Mktg								
General Direction								
Publicity								
Forest Utilisation								

S.Ghosh

As on

27-Sep-18