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Directorate of Forests
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No.: 9064/CS/2M-1221/16

Dated: 28.12.2018

To,

All DFOs/DCFs/DFDs/Directors' of F.T. Schools
Directorate of Forests
West Bengal.

Sub.: **Minutes of 1st Interactive Meeting of DFOs held on 19th of November, 2018.**

Sir,

Please find enclosed herewith the Minutes of the 1st Interactive Meeting of DFOs/DCFs/DFDs of Forest Directorate, Govt. of West Bengal, on different issues as per Agenda Notes, held on 19th of November, 2018, which was chaired by the Addl. Chief Secretary, Forest Department, Govt. of West Bengal.

You are requested to take necessary actions accordingly.

Yours faithfully,

(S. Barari)

Principal Chief Conservator of Forests
General, West Bengal

Encls.: As stated above.

No.: 9065/CS/2M-1221/16

Dated: 28.12.2018

Copy forwarded to:

1. The Principal Chief Conservator of Forests, Principal Chief Conservator of Forests & Head of Forest Force, West Bengal.
2. The Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden, West Bengal.
3. The Principal Chief Conservator of Forests, Research, Monitoring & Development, West Bengal.

(S. Barari)

Principal Chief Conservator of Forests
General, West Bengal

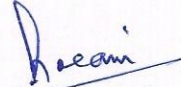
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No.: 9066/CS/2M-1221/16

Dated: 28.12.2018

Copy also forwarded to:

1. The Chief Project Director, West Bengal Forest & Biodiversity Conservation Project.
2. The Joint Secretary, Department of Forests, Govt. of West Bengal.
3. The Financial Advisor, Department of Forests, Govt. of West Bengal.
4. The P.S. to the Additional Chief Secretary, Forest Department.


(S. Barari)

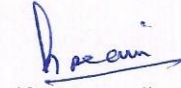
Principal Chief Conservator of Forests
General, West Bengal

No.: 9067/CS/2M-1221/16

Dated: 28.12.2018

Copy also forwarded for information & necessary action to:

1. All Staff Officers of PCCF & HoFF's Office, Aranya Bhawan.
2. All Circle-in-Charges of Forest Directorate, Govt. of West Bengal.
3. The Law Officer of Forest Department, Govt. of West Bengal.


(S. Barari)

Principal Chief Conservator of Forests
General, West Bengal

MINUTES OF THE 1ST INTERACTIVE MEETING WITH DCFS HELD ON
19TH NOVEMBER AT ARANYA BHAWAN, KOLKATA

The 1ST Interactive Meeting with DCFs was held on 19th November 2018 from 10:30 AM at Aranya Bhawan. The agenda note for the Interactive Meeting was circulated vide PCCF&HoFF Office No. 7539/CS/2M-1221/16 dt14.11.2018.

The Meeting was Chaired by Shri Indevar Pandey, Additional Chief Secretary, Department of Forests, Government of West Bengal. Shri N.K.Pandey, PCCF&HoFF, West Bengal, Shri S.Barari, PCCF(General), West Bengal, Shri R.K Sinha, PCCF & CWLW West Bengal, Shri J. Mathews, IFS, PCCF (RMD) West Bengal were also present.

Others present include the staff officers of PCCF & HoFF, Joint Secretary, Forest Dept., Financial Advisor, Forest Dept., Chief Project Director, WBFBC Project, the Circle Incharges of Western, Central, South East, South West and Conservation & Extn. Circles.

After the introduction of all the Officers present the interactive session started with discussion on each of the Agenda Items as circulated vide the Agenda Notes.

DISCUSSIONS & DECISIONS

Discussions were held on the agenda points. However, some of the agenda items, though not in serial, were discussed in tandem, for cohesive nature of the subjects. The notes of discussion is given below.

AGENDA 1. Status and problems of Forest Protection

AND

AGENDA 1A. Confiscation and disposal of seized produce

AND

AGENDA 5. Joint Forest Management

A thorough discussion was held where in the PCCF & HoFF, re-affirmed the importance of field officers' responsibility to travel and make frequent halts in the field in the rest houses, for monitoring the works, encouraging the staff for their works and to work closely with the JFM communities so that the protection of the forests from various threats like illegal felling, fire etc., can be efficiently executed. He also stressed upon the need for regular halts in the rest houses by the field officers to facilitate improvement in the the public relations and interaction of the local communities with the forest department.

The concerned field Officers also provided details of the Seized/Confiscated Vehicles, Timber seized and disposed as per the format circulated vide the Agenda Note. Reports as received from Divisions is given as **Annexure A**. Problems in disposing off the confiscated vehicles were discussed. It was clarified that the proposal for purchase of new vehicles against condemned ones has already been sent to the Forest Dept (Kharagpur 8 no., Darjeeling WL 7 no., Siliguri SF 8 no.) for processing it.

Decisions

1. *Action to be taken by all authorised officers for disposing off the confiscated vehicles through auction following rules.*
2. *The Circle Incharges should review the status of the cases proceeded for confiscation of seized vehicles and take accordant action to dispose the cases as per law.*
3. *Authorized Officer for areas transferred from erstwhile Jalpaiguri district to the newly formed Alipurduar district has to be declared under govt. notification. DCF Legal should take necessary action to initiate proposal, if not done.*
4. *Law Officer of Forest Dept should examine section 59 and related sections of the Indian Forest (West Bengal Amendment, 2008) Act and take necessary action, if required, for its amendment, to empower both CFs and CCFs (being Circle Incharge) for confiscation as per law.*
5. *All proposals for condemnation of old vehicles should be sent to the Forest Dept in single file system.*

AGENDA 2 : Forest Boundary Demarcation

AND

AGENDA 3 : Land Records

In this regard advisory for execution of the works have already been circulated to the field officers who are expected to work in coordination with the District Authorities of Land Department to reconcile the records of forest land of their respective areas. Many Divisions reported that the work is in progress in this regard in their respective areas. The same was discussed.

However, there was some problems in such reconciliation in Purulia District due to missing land records, as the district has been part of erstwhile Bihar State. In this regard it was informed by the DFO Purulia Division that the local land department authorities and also other administrative authorities at times are not accepting the Bihar Notifications under which the land was notified to be Forest Land, even when the land is presently in the possession of the Forest Department.

Decisions

- 1. All DFOs should try to update the forest land records. There should be a constant persuasion with the district authorities for obtaining the land records (RORs) and reconciliation with the district records.*
- 2. In case the notification of forest land by Bihar Govt., with respect to land transferred from Bihar, is not accepted by the respective district authorities (Purulia and Birbhum districts), proposal should be submitted to Forest Dept., so that appropriate action for correcting the records and also notifying the same in Gazette can be taken.*

AGENDA 4: Human Elephant Conflict Mitigation

A thorough discussion was held and the present field situation in light of elephant herd movement in north and south West Bengal areas was discussed. It was informed by PCCF WL that AIRAVAT service has been very effective for the Human Animal Conflict Management and more AIRAVATs and small vehicles and also Rapid Response Teams should be put to service. Five Rapid Response Teams are working at present and at least another five additional Rapid Response Teams is necessary. It was reported by the DFOs that the system of sending Daily SMS with regard to the location of elephant herds has given very good results to minimize elephant depredation. The issue of delay in issuance of Post Mortem Report in Human Death cases was highlighted by many DFOs. DFO Darjeeling WL reported delay of 6-7 months on an average. The ACS Forest Dept., took cognizance of the matter and assured to look into such issues.

Decisions

1. Any issue regarding the infrastructure related to Human Animal Conflict should be brought to the notice of PCCF/ WL&CWLW well on time.
2. All the equipment, including tranquilizing equipment, should be in working condition at all times so that emergency situation can be handled efficiently. The Divisional head should keep monitoring the same for repair or replacement if required, following proper procedure.
3. SFDA funds can be used for such purchases of equipment required for management of wildlife. [Till the last Financial Year the funds have already been cleared for this purpose]. Proposals, if any, may be sent with proper justification, for consideration.
4. New proposal for 5 additional small vehicles for Rapid Response Team (RRT) for the Central and South Bengal areas, should be given immediately by Wild life wing to the Forest Department.
5. DFO Darjeeling Wildlife should initiate a proposal with regard to the delay in issuance of Post Mortem report in human death cases. It should be sent to the Forest Dept through proper channel for taking up with appropriate authority.
6. Wild Life compensation cases should be dealt with promptly. Rs. 9.18 Crores approx. has been spent and an amount of Rs. 12 Crores is still lying in hand. The field Officers were directed to place their requisitions, if any, pending for their respective Divisions.
7. Applications, if received, for govt jobs, as a sequel to the wildlife injury or death cases (as in case of Bankura North Division) should be placed for consideration of the respective District Authorities.

AGENDA 6: Management Information System

MIS has been developed, but still the improvements for making the Web site for online management of MIS system is in progress. In this regard the CCF/MIS presented the details of working of MIS System in the Directorate for ease of understanding and working of the field Officers. The field officers were advised to regularly check the site for updates work efficiency improvement. Some problems were brought forward regarding the execution for the system. The same was noted and it was assured of rectification.

Decisions

1. *All officers should check the website for updates and any glitch or problem faced in using the MIS packages in use, should be reported by the officers to CCF MIS forthwith.*

AGENDA 7. Timely Implementation of Development Schemes

AND

AGENDA 8. Social Forestry

Each Division submitted a report of Plan expenditure upto October 2018 as per the format enclosed with the Agenda Note. The compiled data on plan expenditure is enclosed as **Annexure B**. Discussions on allotment, expenses for the year in respect to all State Plan Schemes, JICA, RKVY and other sources was discussed and reported for each of the field unit. Issue of plantation fencing for south Bengal plantations was discussed. Though DFOs of Western Circle stated shortage of funds for this, it was clarified by the CCF/Finance that the funds were actually enhanced in the current year. Moreover, it was advised to the DFOs in south Bengal to be more active in coordinating with the JFMCs for protecting plantations Further the PCCF&HoFF also stated that two-year-old seedling, as advised, should be planted so that fencing may not be required for the major species.

Decisions

1. *Proposals for 2019-20 to be placed in advance so that the Administrative Approval can be issued within February 2019, by Forest Dept. On the administrative approval, divisions can float tenders and process them and simultaneously obtain sanction and issue work orders for the next financial year, except for labour oriented works, to minimize surrender of fund.*
2. *For 2018-19 FY all pending tenders should be finalized immediately and all works upto the approved amount should be done by March. CCF Finance should make a communication to Forest Dept to release 100% plan fund.*
3. *CCF Finance to initiate proposal for enhancing Non-Plan non-salary items as required, since non-salary items have not been allotted proportionately.*
4. *For proposals or approvals reportedly pending with Forest Dept, CCF/Finance, Wild Life Wing and Jalpaiguri Division will communicate specifically for needful action.*

5. *The funds placed with the DFOs under the RKVY Scheme for 2016-17 should be spent immediately and reported. Expenditure Monitoring should be done by the Circle incharge.*
6. *CCF/Finance will examine if the funds under plantations can be provided to Social Forestry Divisions for plantations.*
7. *An Engineering Cell may be established in the Forest Department for ease of vetting of estimates and execution, especially with schemes like Jaltirtha etc. The cell will comprise of two JEs and one Chief Exe Engineer. The funding in this regard will be done from SFDA. As such all the Scheduled and Non-Scheduled items should be appropriately vetted. It was also decided that for this FY, the matter will be taken up by Joint Secretary Forest Dept., with Joint Secretary I& W Dept. for easing out vetting of Jaltirtha estimates.*
8. *Forest Dept will follow up with Finance Dept. regarding release of Rs 52 lakhs fund for uniform, since Rs. 2 Lakh allotted for the purpose have been spent.*
9. *For viewing the fund utilization and release the password may be given to CCF Finance by Joint Secretary Forest Dept.*
10. *All divisions should assess the savings of fund owing to the savings from the tender rates (offered less than the estimated rate). The savings fund that cannot be spent should be reported by the implementing division positively by 30th November, 2018 to PCCF HoFF.*
11. *IFMS expenditure figures should be submitted from the next meeting.*
12. *DFO Darjeeling will surrender Rs. 44 lakhs (apprx) allotted for construction of CCF Hill residence formally to PCCF HoFF. Concomitantly, this fund should be re-allotted to other Divisions as per the priority requirement.*
13. *Funds required for construction of Arambagh FRH as requested by the DFO shall be allotted against formal submission of requirement for Capital Works by DFO Howrah. Administrative approval for construction of FRH was given last year and non-drawl certificate has been submitted by the DFO.*
14. *On the submission of some of the divisions regarding additional fund for Capital works, it was decided that the proposals should be submitted formally forthwith to PCCF HoFF for necessary action.*
15. *For fortification of mangrove plantation in Purba Medinipur with good fencing, DFO Purba Medinipur may send proposal of fencing of Mangrove plantation of current year through proper channel. This will be taken up with the Forest Dept. in due course.*

16. Forest Dept will make a reference to the Finance Dept for obtaining a clarification on applicability of GST in forest plantations. Necessary provision has to be kept in estimate / budget in future based on Finance Dept's clarification.

AGENDA 9: Ecotourism

A presentation was made regarding the importance of uniformity in maintenance of the Ecotourism Centres by Shi Anjan Ukil. This was followed by a presentation by Shri Raju Das, CCF Conservation & Extension and Member Secretary Ecotourism Advisory Board, on the mandate and works implemented by Ecotourism Advisory Board.

Decision

Standardization of the facilities in the Ecotourism Centres need to be done. Necessary action may be taken up by Ecotourism Advisory Board.

AGENDA 10. Administrative Infrastructure (Report required from each Division in Tabular Format) –Beat Office/Range Office/Division Office

A separate report from each Division was sought in the Agenda Note and the same was required to be submitted to the DCF (Finance). The compilation of the Report as received is placed at **Annexure C**.

Decisions

1. *An approved estimate of construction of Beat Offices will be send to all the DFOs for follow up action. Beat offices will be constructed in phases as per availability of funds.*

AGENDA 11 : Online PAR filing of IFS Officers on SPARROW

Discussion was held in this matter and the CCF/Gazetted Cell advised all the State Cadre/SFS Officers to submit the SAR from 2017-18. She informed that and any concern should be brought to the notice of Shri Jayanta Bose WBFS, Nodal Officer, for clarification/rectification. Regarding the PAR/SPARROW she advised the IFS Officers to work on computers with Java 32 Bit configuration enabled only. Some PARs are lying pending for 2017-18 due to non-initiation on part of the concerned officers. PARs which are lying with the Reporting or Reviewing Authorities would lapse for the year if not submitted within 31st December 2018. Pending actions need to be taken immediately so that PARs are placed in the Online Dossier.

During the discussion the Addl Chief Secretary advised all Officers to be very meticulous for furnishing their respective IPRs annually within 31st January each year for the preceding year upto 31st December. Further the CCF/GC informed that all the State Cadre/SFS Officers should submit their IPR within 30th April every year. IPR is critical for DPC considerations.

Decisions

1. *Reporting and Reviewing officers should take necessary action to complete their respective actions on the submitted PARs immediately.*
2. *The Immovable Property Return (IPR) for preceding year should be submitted within 31st January of the year following by the IFS Officers and by 30th April by the State cadre officers.*

It was decided that such interactive meetings should be held bi-monthly. The next meeting was tentatively fixed on 15th January 2019. The ACS Forest Dept issued a standing instruction that in the interactive meetings, the Joint Secretary Forest Dept, the Financial Advisor, Forest Dept., the respective Circle Incharges and the CPD WBFBC Project should be included.

The meeting ended with thanks to all.

Sd/- (Indevar Pandey)
Additional Chief Secretary
Forest Department, West Bengal

ANNEXURE - A

Compiled Report of Confiscation & Disposal of Seized Produce

Name of Circle	Name of Division	Depot	Vehicle		Timber		Poles		Problems of Disposal, if any
			No. Seized	No. Confiscated	Seized (M ³)	Disposed (M ³)	Seized (M ³)	Disposed (M ³)	
Central Circle	Bankura (North)								
	Bankura (South)								
	Panchet	Joypur, Bishnupur, Bankadaha, Taldangra	8	Nil	16.661	Nil	Nil	Nil	Merchants are less interested in purchasing lots of smaller size.
Western Circle	Medinipur								
	Kharagpur								
	Jhargram								
	Rupnarayan	Partisole, Dhadika, Keokole, Mahalisai	12	5	6.67	Nil	257	Nil	
	Purba Medinipur								
South-East Circle	Birbhum								
	Burdwan	Office Campus, Durgapur, Panagarh, Guskara	4	3	6.339	Nil	45	Nil	2 Court Cases - one at Hon'ble HC, Kol., & one at CIM, Burdwan, are running against the 3 confiscated vehicles. Since inception of online auction, no regular information is available i.c.w. Timber & Poles.
	Durgapur								
	Nadia-Murshidabad								
South-West Circle	Purulia								
	Kangsabati (North)								
	Kangsabati (South)								
	Purulia Extn. Fry.								
Cons. & Extn. Circle	URF	NA	Nil	Nil	Nil	Nil	Nil	Nil	NA
	P & G (North)								
	Howrah S.F.								
	Siliguri S.F.	Ghoshpukur	5	Nil	87.766	Nil	110	Nil	Case pending before the court of authorized officer.
	Jalpaiguri S.F.	NA	Nil	NA	Nil	NA	Nil	NA	NA

Name of Circle	Name of Division	Depot	Vehicle		Timber		Poles		Problems of Disposal, if any
			No. Seized	No. Confiscated	Seized (M ³)	Disposed (M ³)	Seized (M ³)	Disposed (M ³)	
	Raigunj	Divn. Off., Chopra Range, Balurghat Range	32	32	46.234	46.234	Nil	NA	
	Malda	Malda, Gazole	11	Nil	Nil	NA	Nil	NA	
Hill Circle	Darjeeling Kurseong NTPF								
Northern Circle	Jalpaiguri Coochbehar Baikunthapur								
WL (North) Circle	Darjeeling WL Gorumara WL Jaldapara WL		49	10	625.382				
BTR	BTR (East) BTR (West)								
WL (Hqr.)	WL (Hqr.)								
SBR	STR 24-Pgs. (North) 24-Pgs. (South)								
Research Circle	Silvi (Hill) Silvi (North) Silvi (South)								
Dev. Circle	WB For. School SFTI - Hizli	NA	NA	NA	NA	NA	NA	NA	NA
Monitoring	Monitoring (North) Monitoring (South)	NA	NA	NA	NA	NA	NA	NA	NA
Soil Conservation	Kurseong S.C. Kalimpong S.C. Jalpaiguri S.C.								
WP & GIS Circle	WP (North) WP (South-I) WP (South-II)	NA	NA	NA	NA	NA	NA	NA	NA
CF, APM	Admin. Publicity Utilization	NA	NA	NA	NA	NA	NA	NA	NA

ANNEXURE - B

Compiled Report of Expenditure of Forest Divisions

Name of Circle	Name of Division	Scheme	Allotment (Rs. in Lac)	Release (Rs. in Lac)	Expenditure till Oct., 2018 (Rs. in Lac)	Remarks, if any
Central Circle	Bankura (North)	State Plan - Core Plan (Total Figure)	596.85	339.71	188.03	
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	149.04	77.60	61.60	
		CSS (Total Figure)	0.00	0.00	0.00	
	Bankura (South)	State Plan - Core Plan (Total Figure)	763.77	713.77	398.34	
		Jaltirtha Scheme	703.37	703.37	133.11	
		RKVY	187.83	96.47	85.38	
		CSS (Total Figure)	0.00	0.00	0.00	
	Panchet	State Plan - Core Plan (Total Figure)	423.82	277.55	211.35	Bal. works are ongoing.
		Jaltirtha Scheme	5.23	5.23	3.81	Work is completed & balance fund is not required.
		RKVY	93.11	42.00	40.77	Bal. work is almost at the stage of completion.
		CSS (Total Figure)	5.36	5.36	0.00	The fund is for supplying fodder for captive elephants. Presently, there is no such elephants & hence the fund is lying unutilized.
Western Circle	Medinipur	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY	33.50	2.00	1.95	
		CSS (Total Figure)				
	Kharagpur	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Jhargram	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Rupnarayan	State Plan - Core Plan (Total Figure)	447.06	315.24	205.11	
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	112.80	90.10	66.14	
		CSS (Total Figure)	0.00	0.00	0.00	
	Purba Medinipur	State Plan - Core Plan (Total Figure)				

Name of Circle	Name of Division	Scheme	Allotment (Rs. in Lac)	Release (Rs. in Lac)	Expenditure till Oct., 2018 (Rs. in Lac)	Remarks, if any
South-East Circle		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Birbhum	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Burdwan	State Plan - Core Plan (Total Figure)	354.24	317.19	127.57	
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	56.28	11.15	9.23	
		CSS (Total Figure)	0.00	0.00	0.00	
	Durgapur	State Plan - Core Plan (Total Figure)	139.85	139.85	38.61	Bal. Tender in progress.
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	29.44	29.44	0.00	Work in progress.
		CSS (Total Figure)	0.00	0.00	0.00	
	Nadia-Murshidabad	State Plan - Core Plan (Total Figure)	192.56	192.56	61.11	
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	18.75	2.20	0.00	Work order issued of Rs. 3.747 Lacs. E-Tnders floated.
		CSS (Total Figure)	9.60	0.00	0.00	E-Tender floated.
South-West Circle	Purulia	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Kangsabati (North)	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Kangsabati (South)	State Plan - Core Plan (Total Figure)	186.87	186.87	84.80	
		Jaltirtha Scheme	203.88	203.88	64.91	
		RKVY	126.65	97.73	87.56	
		CSS (Total Figure)	3.54	3.54	0.00	
	Purulia Extn. Fry.	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
Cons. & Extn. Circle	URF	State Plan - Core Plan (Total Figure)	351.09	351.09	68.82	Work in progress/ completed. Many tenders uploaded.
		Jaltirtha Scheme				

Name of Circle	Name of Division	Scheme	Allotment (Rs. in Lac)	Release (Rs. in Lac)	Expenditure till Oct., 2018 (Rs. in Lac)	Remarks, if any
	P & G (North)	RKVY				
		CSS (Total Figure)				
		State Plan - Core Plan (Total Figure)	160.00	20.00	0.00	Amount released in Sept., 2018.
		Jaltirtha Scheme				
		RKVY				
	Howrah S.F.	CSS (Total Figure)				
		State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
	Siliguri S.F.	CSS (Total Figure)				
		State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
	Jalpaiguri S.F.	CSS (Total Figure)				
		State Plan - Core Plan (Total Figure)	77.67	77.67	42.53	
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	0.00	0.00	0.00	
	Raigunj	CSS (Total Figure)	0.00	0.00	0.00	
		State Plan - Core Plan (Total Figure)	275.09	275.09	102.50	Work in progress.
		Jaltirtha Scheme	0.00	0.00	0.00	NA
		RKVY	28.38	28.38	28.28	Work in progress.
	Malda	CSS (Total Figure)	4.20	4.20	0.00	Work in progress.
		State Plan - Core Plan (Total Figure)	84.74	84.74	20.47	Work in progress.
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	0.00	0.00	0.00	
	Hill Circle	CSS (Total Figure)	0.00	0.00	0.00	
		State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
	Kurseong	CSS (Total Figure)				
		State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
	NTFP	CSS (Total Figure)				
		State Plan - Core Plan (Total Figure)	25.83	25.83	17.79	
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				

Name of Circle	Name of Division	Scheme	Allotment (Rs. in Lac)	Release (Rs. in Lac)	Expenditure till Oct., 2018 (Rs. in Lac)	Remarks, if any
Northern Circle	Jalpaiguri	State Plan - Core Plan (Total Figure)	246.99	181.61	56.80	Tender floated for different works in different Ranges for an amount of Rs. 46.14510
		Jaltirtha Scheme	0.00	0.00	0.00	NA
		RKVY	46.00	15.00	3.99	Work in progress.
		CSS (Total Figure)	0.00	0.00	0.00	NA
	Coochbehar	State Plan - Core Plan (Total Figure)	181.87	143.87	60.72	
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	0.00	0.00	0.00	
		CSS (Total Figure)	0.00	0.00	0.00	
	Baikunthapur	State Plan - Core Plan (Total Figure)	179.11	144.14	53.26	
		Jaltirtha Scheme				
		RKVY	31.65	31.65	0.60	
		CSS (Total Figure)				
WL (North) Circle	Darjeeling WL	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Gorumara WL	State Plan - Core Plan (Total Figure)	303.08	112.80	67.94	
		Jaltirtha Scheme	0.00	0.00	0.00	No allotment received.
		RKVY	0.00	0.00	0.00	No allotment received.
		CSS (Total Figure)	470.71	29.06	6.43	CSS - Gorumara NP GOI approval Rs. 182.99, Chapramai WLS Rs. 34.65, Neora Valley NP Rs. 224.01 & 1st installment released by GoI for Gorumara NP Rs. 87.816, Chapramari WLS Rs. 18.55, Neora Valley NP Rs. 107.45213 bu till date no fund received through E-Bantan. Red Panda Conservation Fund received through E-Bantan Rs. 27.95 & CSS-Project Elephant 1st Installment fund received through E-Bantan Rs. 11.10.
	Jaldapara WL	State Plan - Core Plan (Total Figure)	319.75	319.75	143.66	
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	7.29	7.29	7.29	

Name of Circle	Name of Division	Scheme	Allotment (Rs. in Lac)	Release (Rs. in Lac)	Expenditure till Oct., 2018 (Rs. in Lac)	Remarks, if any
		CSS (Total Figure)	10.27	10.27	0.00	
BTR	BTR (East)	State Plan - Core Plan (Total Figure)	239.32	239.32	67.01	
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	21.50	16.50	12.20	
		CSS (Total Figure)	0.00	0.00	0.00	
	BTR (West)	State Plan - Core Plan (Total Figure)	304.44	257.94	91.48	
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)	26.85	26.85	0.00	
WL (Hqr.)	WL (Hqr.)	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
SBR	STR	State Plan - Core Plan (Total Figure)	248.01	50.81	4.80	Work Order issued and other Tenders & Quotations are going on.
		Jaltirtha Scheme	0.00	0.00	0.00	NA
		RKVY	0.00	0.00	0.00	NA
		CSS (Total Figure)	850.79	642.91	152.03	Work Order issued and other Tenders & Quotations are going on.
	24-Pgs. (North)	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	24-Pgs. (South)	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
Research Circle	Silvi (Hill)	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Silvi (North)	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Silvi (South)	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				

Name of Circle	Name of Division	Scheme	Allotment (Rs. in Lac)	Release (Rs. in Lac)	Expenditure till Oct., 2018 (Rs. in Lac)	Remarks, if any
Dev. Circle	WB For. School	State Plan - Core Plan (Total Figure)	24.88	24.88	5.18	Cost of Trng. Exps.
		Jaltirtha Scheme	0.00	0.00	0.00	NA
		RKVY	0.00	0.00	0.00	NA
		CSS (Total Figure)	0.00	0.00	0.00	NA
	SFTI - Hizli	State Plan - Core Plan (Total Figure)		79.40	24.17	2415-06-004-002-50-00-trng. of staff.
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
Monitoring	Monitoring (North)	State Plan - Core Plan (Total Figure)	27.42	15.76	0.00	Tender process completed, Work Order issued and field works in progress.
		Jaltirtha Scheme	0.00	0.00	0.00	NA
		RKVY	0.00	0.00	0.00	NA
		CSS (Total Figure)	0.00	0.00	0.00	NA
	Monitoring (South)	State Plan - Core Plan (Total Figure)	62.58	4.04	3.47	
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
Soil Conservation	Kurseong S.C.	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Kalimpong S.C.	State Plan - Core Plan (Total Figure)	40.82	40.82	29.20	
		Jaltirtha Scheme	0.00	0.00	0.00	
		RKVY	24.86	24.86	24.78	
		CSS (Total Figure)	0.00	0.00	0.00	
	Jalpaiguri S.C.	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
WP & GIS Circle	WP (North)	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	WP (South-I)	State Plan - Core Plan (Total Figure)	16.00	7.00	0.00	Work Order issued.
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	WP (South-II)	State Plan - Core Plan (Total Figure)				

Name of Circle	Name of Division	Scheme	Allotment (Rs. in Lac)	Release (Rs. in Lac)	Expenditure till Oct., 2018 (Rs. in Lac)	Remarks, if any
CF, APM		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Admin.	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Publicity	State Plan - Core Plan (Total Figure)				
		Jaltirtha Scheme				
		RKVY				
		CSS (Total Figure)				
	Utilization	State Plan - Core Plan (Total Figure)	0.00	0.00	0.00	NA
		Jaltirtha Scheme	0.00	0.00	0.00	NA
		RKVY	0.00	0.00	0.00	NA
		CSS (Total Figure)	0.00	0.00	0.00	NA

Compiled Report of Administrative Infrastructure [FRH] of Forest Divisions

Name of Circle	Name of Division	Forest R.H. Location	No. of Rooms	Occupancy (Persons/Yr.)	Condition of R.H.
Central Circle	Bankura (North)				
	Bankura (South)				
	Panchet	Bishnupur, Joypur, Asna, Taldangra	8	190	Good. Renovation Plan is included under SP for Joypur FRH (3 Rooms).
Western Circle	Medinipur				
	Kharagpur				
	Jhargram				
	Rupnarayan	Din HQ, Amlagora, Patrisole, Dhadika, Mahalisai	11	350	1 - Newly constructed, 2 are being renovated, 1 - Needs partial renovation, 1 - Needs complete renovation.
	Purba Medinipur				
South-East Circle	Birbhum				
	Burdwan	Ausgram, Arrah, Panagarh, Aduria	10		Good [Occupied mostly by Deptl. Officers]
	Durgapur				
	Nadia-Murshidabad				
South-West Circle	Purulia				
	Kangsabati (North)				
	Kangsabati (South)				
	Purulia Extn. Fry.				
Cons. & Extn. Circle	URF	Chandrakona	8	38	Good
	P & G (North)	Siliguri, Mal, Teesta, Birpara, NN Park	9	1060	3 - Good, 1 - Bad, 1 - Very Bad
	Howrah S.F.				
	Siliguri S.F.				
	Jalpaiguri S.F.	Falakata	2	15	Good
	Raigunj	Kulik, Balurghat, Chopra, Ayera	8		
	Malda	Malda, Adina	4	6	Good
Hill Circle	Darjeeling				
	Kurseong				
	NTPF				
Northern Circle	Jalpaiguri				
	Coochbehar				
	Baikunthapur				
WL (North) Circle	Darjeeling WL				
	Gorumara WL				
	Jaldapara WL	Hollong, Mendabari, Chilapata, SKB Eco Cottage, LKP FRH, Kunjanagar, NP FRH	27	2749 (at Hollong)	Very Good
BTR	BTR (East)				
	BTR (West)				
WL (Hqr.)	WL (Hqr.)				
SBR	STR				
	24-Pgs. (North)				
	24-Pgs. (South)				
Research Circle	Silvi (Hill)				
	Silvi (North)				
	Silvi (South)				
Dev. Circle	WB For. School	Dow Hill, Kurseong	2	60	Suitable

Name of Circle	Name of Division	Forest R.H. Location	No. of Rooms	Occupancy (Persons/Yr.)	Condition of R.H.
	SFTI - Hizli				
Monitoring	Monitoring (North)	NA	NA	NA	NA
	Monitoring (South)	NA	NA	NA	NA
Soil Conservation	Kurseong S.C.				
	Kalimpong S.C.				
	Jalpaiguri S.C.				
WP & GIS Circle	WP (North)				
	WP (South-I)	NA	NA	NA	NA
	WP (South-II)				
CF, APM	Admin.				
	Publicity				
	Utilization	NA	NA	NA	NA

ANNEXURE - C

(II)

Compiled Report of Administrative Infrastructure [Beat Office] of Forest Divisions

Name of Circle	Name of Division	Total No. of Beats	No. of Beats not having office	No. of Beat Offices in rented house	Total Rent paid per month (in Rs.)	No. of existing Beat Offices require thorough repair
Central Circle	Bankura (North)					
	Bankura (South)					
	Panchet	21	21	Nil	NA	
Western Circle	Medinipur					
	Kharagpur					
	Jhargram					
	Rupnarayan	18	18	Nil	NA	10
	Purba Medinipur					
South-East Circle	Birbhum					
	Burdwan	23	23	Nil	NA	
	Durgapur					
	Nadia-Murshidabad					
South-West Circle	Purulia					
	Kangsabati (North)					
	Kangsabati (South)					
	Purulia Extn. Fry.					
Cons. & Extn. Circle	URF	20	Nil	Nil	NA	Nil
	P & G (North)	10	5	Nil	NA	6
	Howrah S.F.					
	Siliguri S.F.	14	14	Nil	NA	Nil
	Jalpaiguri S.F.	13	13	Nil	NA	Nil
	Raigunj	17	4	3	3,900.00	
	Malda	15	11	Nil	NA	4
Hill Circle	Darjeeling					
	Kurseong					
	NTFP					
Northern Circle	Jalpaiguri					
	Coochbehar					
	Baikunthapur					
WL (North) Circle	Darjeeling WL					
	Gorumara WL					
	Jaldapara WL	32	Nil	Nil	NA	
BTR	BTR (East)					
	BTR (West)					
WL (Hqr.)	WL (Hqr.)					
SBR	STR					
	24-Pgs. (North)					
	24-Pgs. (South)					
Research Circle	Silvi (Hill)					
	Silvi (North)					
	Silvi (South)					
Dev. Circle	WB For. School	Nil	NA	NA	NA	NA
	SFTI - Hizli					
Monitoring	Monitoring (North)	Nil	NA	NA	NA	NA
	Monitoring (South)					
Soil Conservation	Kurseong S.C.					
	Kalimpong S.C.					
	Jalpaiguri S.C.					
WP & GIS Circle	WP (North)					
	WP (South-I)	4	Nil	Nil		
	WP (South-II)					
CF, APM	Admin.					
	Publicity					
	Utilization	Nil	NA	NA	NA	NA

ANNEXURE - C

(III)

Compiled Report of Administrative Infrastructure [Range Office] of Forest Divisions

Name of Circle	Name of Division	Total No. of Ranges	No. of Ranges Not Having Office	No. of Ranges in Rented House	Total Rent paid per month	No. of Existing Range Offices require thorough repair
Central Circle	Bankura (North)					
	Bankura (South)					
	Panchet	5	0	Nil	NA	Nil
Western Circle	Medinipur					
	Kharagpur					
	Jhargram					
	Rupnarayan	9	Nil	Nil	NA	4
	Purba Medinipur					
South-East Circle	Birbhum					
	Burdwan	8	0	1	6,070.00	4
	Durgapur					
	Nadia-Murshidabad					
South-West Circle	Purulia					
	Kangsabati (North)					
	Kangsabati (South)					
	Purulia Extn. Fry.					
Cons. & Extn. Circle	URF	10	1	1	7,000.00	1
	P & G (North)	4	Nil	1	3,043.00	3
	Howrah S.F.					
	Siliguri S.F.	6	2	Nil	NA	3
	Jalpaiguri S.F.	7	1	Nil	NA	3
	Raigunj	8	Nil	2	14,523.00	
	Malda	8	1	2	12,000.00	1
Hill Circle	Darjeeling					
	Kurseong					
	NTPF					
Northern Circle	Jalpaiguri					
	Coochbehar					
	Baikunthapur					
WL (North) Circle	Darjeeling WL					
	Gorumara WL					
	Jaldapara WL	14	Nil	Nil	NA	
BTR	BTR (East)					
	BTR (West)					
WL (Hqr.)	WL (Hqr.)					
SBR	STR					
	24-Pgs. (North)					
	24-Pgs. (South)					
Research Circle	Silvi (Hill)					
	Silvi (North)					
	Silvi (South)					
Dev. Circle	WB For. School	NA	NA	NA	NA	NA
	SFTI - Hizli					
Monitoring	Monitoring (North)	9	2	4	12,774.00	Nil
	Monitoring (South)	8	2	2	13,572.00	Nil
Soil Conservation	Kurseong S.C.					
	Kalimpong S.C.					
	Jalpaiguri S.C.					
WP & GIS Circle	WP (North)					
	WP (South-I)	6	5	Nil	Nil	Nil
	WP (South-II)					
CF, APM	Admin.					
	Publicity					
	Utilization	4	Nil	1	1,067.00	Nil

ANNEXURE - C (IV)

Compiled Report of Administrative Infrastructure [Division Office] of Forest Divisions

Name of Circle	Name of Division	Whether Rented [Y/N]	Total Rent paid per month	Estimated Cost for Repairs, if required (Rs. in Lac)	Remarks, if any
Central Circle	Bankura (North)				
	Bankura (South)				
	Panchet	N	NA	25.00	Very old unplanned structure. Repair & extension required on urgent basis.
Western Circle	Medinipur				
	Kharagpur				
	Jhargram				
	Rupnarayan	N		30.00	Needs renovation.
	Purba Medinipur				
South-East Circle	Birbhum				
	Burdwan	N	NA	15.00	Old Bldg. Partly damaged. Thorough repairing & renovation required.
	Durgapur				
	Nadia-Murshidabad				
South-West Circle	Purulia				
	Kangsabati (North)				
	Kangsabati (South)				
	Purulia Extn. Fry.				
Cons. & Extn. Circle	URF	N	NA	20.00	Asbestos roof leaking.
	P & G (North)	Y	13,415.00	5.77	NA
	Howrah S.F.				
	Siliguri S.F.	Y	11,218.00	NA	NA
	Jalpaiguri S.F.	Y	34,057.00	NA	NA
	Raigunj	N	NA		
	Malda	N	NA	5.00	
Hill Circle	Darjeeling				
	Kurseong				
	NTPF				
Northern Circle	Jalpaiguri				
	Coochbehar				
	Baikunthapur				
WL (North) Circle	Darjeeling WL				
	Gorumara WL				
	Jaldapara WL	N	NA	NA	NA
BTR	BTR (East)				
	BTR (West)				
WL (Hqr.)	WL (Hqr.)				
SBR	STR				
	24-Pgs. (North)				
	24-Pgs. (South)				
Research Circle	Silvi (Hill)				
	Silvi (North)				
	Silvi (South)				
Dev. Circle	WB For. School	N	NA	Nil	NA
	SFTI - Hizli				
Monitoring	Monitoring (North)	Y	10,250.00	NA	NA
	Monitoring (South)				
Soil Conservation	Kurseong S.C.				
	Kalimpong S.C.				
	Jalpaiguri S.C.				
WP & GIS Circle	WP (North)				
	WP (South-I)	N		Nil	

Name of Circle	Name of Division	Whether Rented [Y/N]	Total Rend paid per month	Estimated Cost for Repairs, if required (Rs. in Lac)	Remarks, if any
	WP (South-II)				
CF, APM	Admin.				
	Publicity				
	Utilization	N	NA	Nil	